



Miami-Dade County Public Schools

giving our students the world

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Silvia P. Tarafa

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August 20, 2018

Dear Parent(s)/Guardian(s):

There is probably no factor more important to successful school progress than regular and punctual school attendance. A student who is tardy to class not only places his/her own learning in jeopardy, but also interrupts the learning of all students.

School begins promptly at 8:20 a.m. for PreK, Kindergarten, and first grade students, and at 8:35 a.m. for students in grades 2-8. The first bell rings at 8:10/8:25 a.m. and the final bell rings at 8:20/8:35 a.m. Students who are not in the classroom by the final bell are tardy and must first report to the office for a tardy slip. Tardies become part of a student's permanent record. The school policy on tardies is as follows:

- * After the first unexcused tardy, a warning will be issued.
- * After the second and third unexcused tardy, parent/guardian contact will be made.
- * After the fourth unexcused tardy, a detention will be issued.
- * After the fifth unexcused tardy, the student will be referred to the principal or the principal's designee, and the student's opportunity to participate in extracurricular activities and/or intramural sports will be affected.

The policy outlined above will be enforced throughout the 2018-2019 school year. Please sign below, and have your child sign as well, acknowledging receipt of this letter. Once signed, it should be returned to your child's homeroom teacher. Your cooperation in complying with school policy is greatly appreciated. We look forward to a wonderful school year.

Sincerely,

Silvia P. Tarafa
Principal

SCHOOL POLICY ON TARDIES – ACKNOWLEDGMENT OF RECEIPT

Student's Name

Teacher's Name

Student Signature

Parent Signature