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August 19, 2019

Dear Key Biscayne K-8 Center Families,

Welcome to the 2019-2020 school year. We hope you had a restful and enjoyable summer.

Key Biscayne K-8 Center is committed to the safety and security of its students and staff. District-wide security measures have been implemented to ensure the safety at our school, including the Raptor Visitation Management System.

As we continue to review our safety and security plan, additional measures will be implemented for the 2019-2020 school year. As we prepare to open school on Monday, August 19, 2019, we want to inform you of the safety and security procedures that will be put into place in order to maximize the safety of our students and staff; these procedures will be in effect as of **Monday, August 19, 2019**.

In our continuous effort to provide a safe learning environment for our students, the following supervised arrival and dismissal procedures for student drop-off and pick-up will be in effect for the 2019-2020 school year.

First Week of School (Week of August 19th)

Kindergarten and First Grade

On Monday, August 19th and Tuesday, August 20th, all kindergarten and first grade students may be escorted by their parents/guardians to their classroom door. **Beginning Wednesday, August 21st, parents will no longer be able to enter the school during morning drop-off.** Students should be dropped off at the designated kindergarten and first grade drop-off area on W. McIntyre Street. Students who will be walking to school accompanied by a parent or adult, must be dropped off at the designated area mentioned above. Students will be escorted to the elementary cafeteria where their teacher will pick them up. Supervision and assistance will be provided to the students to arrive safely to their classrooms. Once again, to heighten the safety and security of our school, **only students** will be allowed beyond the entry points.

Second through Eighth Grade

On Monday, August 19th, all second through eighth grade students may be escorted to their class by their parents/guardians. **Effective Tuesday, August 20th,** students should be dropped off at the designated second through eighth grade drop off areas. Students in second grade will be dropped-off on W. McIntyre Street. Students in third and fourth grade will be dropped-off on Glenridge Road and students in fifth through eighth grade will be dropped-off on Ridgewood Road. Students who will be walking to school accompanied by a parent or adult, must be dropped-off at the designated areas.

There will be adult supervision as students enter the school and at designated areas throughout the
Effective Monday, August 19, 2019

Single Point of Entry and Exit (Ridgewood Rd.)

As a reminder, everyone who enters Key Biscayne K-8 Center will need to show a picture identification. All visitors, volunteers and/or parents with a scheduled meeting or other official school business will need to enter through the Ridgewood entrance and secure a visitor's badge. Key Biscayne will be utilizing the Raptor Visitation Management System which will provide a consistent system to track all individuals entering and exiting the school. All parents and visitors will need to present a picture identification to enter the school. Visitor passes must always be visible and worn while on the school campus.

Dismissal

For the safety of your child, students will be escorted by their teachers to the designated dismissal areas. **Parents will not be permitted in the building during dismissal.**

Our primary goal continues to be student safety, academic excellence, and the nurturing of all students. Please review the arrival and dismissal procedures outlined in this letter with your child. Parents, we are asking for your support and cooperation in providing our students with a safe and orderly learning environment.

If you have any questions or concerns, please feel free to contact me at (305) 361-5418.

Sincerely,



Silvia P. Tarafa
Principal