

KEY BISCAYNE K-8 CENTER
CAREER AWARENESS WEEK

CAREER SPEAKER DAY
FEBRUARY 26, 2016
MARK YOUR CALENDAR-SAVE THE DATE
PLEASE PRINT THE REQUESTED INFORMATION

Guest Speaker's Name: _____

Occupation: _____ Contact Name _____
(if other than self)

Organization/Business Name: _____

Address: _____

Daytime Phone Number: _____ Fax Number _____

Email Address: _____

Name of child(ren) at KBCS (if applicable): _____

FOR EACH SECTION BELOW, PLEASE CHECK ALL THAT APPLY.

I will participate as a guest speaker on Friday, February 26th. An average of three presentations will be scheduled between 8:45 a.m. and 12:45 p.m., to ensure that all classes have guest speakers. You may also bring any information you would like to disseminate and share with the students and teachers. You will be presenting to a maximum of 100 students. Please arrive between 8:00 a.m. and 8:30 a.m. to get your schedule and enjoy a light breakfast.

I am able to come in during the following time period:

___ 8:45 a.m. – 12:45 p.m. ___ 8:45 – 10:45 a.m.

If possible, I would prefer to give my presentations to students in:

___ PreK – 1st Grade ___ 2nd – 3rd Grade ___ 4th – 5th Grade
___ 6th – 8th Grade ___ No preference

I would prefer to visit the following class(es): _____

Equipment Needed:

___ Computer ___ TV/DVD ___ LCD Projector ___ CD Player

___ I need to stay in one room to conduct my presentations. (I cannot travel from room to room.)

Other Requests: _____

PLEASE COMPLETE THIS FORM AND EMAIL TO gplaza@dadeschools.net or FAX FORM TO (305) 361-8120, attention: Gloria Plaza, media specialist, by Friday, January 29, 2015.

THANK YOU!