

KEY BISCAYNE K-8 CENTER  
CAREER AWARENESS WEEK

CAREER SPEAKER DAY  
FRIDAY, MARCH 13, 2020  
MARK YOUR CALENDAR-SAVE THE DATE  
PLEASE PRINT THE REQUESTED INFORMATION

Guest Speaker's Name: \_\_\_\_\_

Occupation: \_\_\_\_\_ Contact Name \_\_\_\_\_  
(if other than self)

Organization/Business Name: \_\_\_\_\_  
(if other than self)

Daytime Phone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of child(ren) at KBCS (if applicable):

Student Name: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

Student Name: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

**FOR EACH SECTION BELOW, PLEASE CHECK ALL THAT APPLY.**

I will participate as a guest speaker on Friday, March 13, 2020. An average of three presentations will be scheduled between 8:45 a.m. and 12:45 p.m., to ensure that all classes have guest speakers. You may also bring any information you would like to disseminate and share with the students and teachers. You will be presenting to a maximum of 100 students. Please arrive between 8:00 a.m. and 8:30 a.m. to get your schedule and enjoy a light breakfast.

I am able to come in during the following time period:

\_\_\_ 8:45 a.m. – 12:45 p.m.      \_\_\_ 8:45 – 10:45 a.m.

If possible, I would prefer to give my presentations to students in:

\_\_\_ PreK – 1<sup>st</sup> Grade      \_\_\_ 2<sup>nd</sup> – 3<sup>rd</sup> Grade      \_\_\_ 4<sup>th</sup> – 5<sup>th</sup> Grade  
\_\_\_ 6<sup>th</sup> – 8<sup>th</sup> Grade      \_\_\_ No preference

I would prefer to visit the following class(es): \_\_\_\_\_

**Equipment Needed:**

\_\_\_ Computer      \_\_\_ TV/DVD      \_\_\_ LCD Projector      \_\_\_ CD Player

\_\_\_ I need to stay in one room to conduct my presentations.  
(I cannot travel from room to room.)

Other Requests: \_\_\_\_\_

PLEASE COMPLETE THIS FORM AND E-MAIL IT TO:  
[gplaza@dadeschools.net](mailto:gplaza@dadeschools.net) or FAX FORM TO (305) 361-8120, Attention: Gloria Plaza, Media Specialist,  
Thursday, March 5, 2020.

THANK YOU!