

RESPONSIBLE USE OF TECHNOLOGY BY STUDENTS

The Miami-Dade County school district provides students technological resources for the purpose of enhancing and supporting the educational environment. Students are encouraged to use these technological resources to enhance their learning experience and to ultimately benefit their education. When using these technological resources, students are expected to use these resources in a **safe, legal, and responsible manner**. The following guidelines describe what the District considers to be responsible use of its technological resources and what constitutes appropriate conduct on social media (Facebook, Instagram, SnapChat, etc.):

RESPONSIBLE USE:

- Only select appropriate names for use on social media. Students must avoid using names that may be obscene or offensive to others.
- When using social media, remember that everyone is entitled to respect. Never attempt to bully, harass, embarrass, or humiliate other users, other students, or any other person.
- Be safe and seek to keep others out of danger. Protect yourself and others by immediately reporting abuse, threats of violence or of harm to others.
- Be responsible in your communications with others. Do not transmit, post, or forward any text, e-mail, picture of yourself or others or any photographic image, that is inappropriate, obscene, defamatory, or which is illegal to possess or maintain on one's computer or other device. Remember to only post content that is not illegal, obscene, defamatory, threatening, infringing of intellectual property rights (respect copyrights and trademarks), invasive of privacy or otherwise injurious or objectionable.

Please keep in mind that anything posted on social media may never disappear, no matter how many times it is deleted, and may have a negative impact on the student posting the information or material for many years after the information or material is posted or transmitted to others.

DISTRICT ACTION & EXPECTATIONS

Responsible use of Miami-Dade school district technological resources is expected to be ethical, respectful, academically honest, and supportive of the school's and District's mission. Each student computer user has the responsibility to respect every other person in our school community and on the Internet. Digital storage and electronic devices used for school purposes are considered extensions of the physical school space and a part of the school's educational environment.

School or District administrators, or their designees, may review files and communications (including school electronic mail) to insure that users are using the system in accordance with District's Acceptable Use policy. Students should not expect that files stored on school or District servers, hard drives or disks are private.

Students are expected to abide by the generally accepted rules of network etiquette, and should conduct themselves in a respectful manner while on social media or on the Internet as they would at all times in their daily lives. The following guidelines are intended to clarify expectations for student conduct, but should not be deemed as all-inclusive or exhaustive.

- Use of electronic devices should be consistent with the District's educational objectives, mission and curriculum.
- Transmission of any material in violation of any local, federal and state laws is prohibited. This includes, but is not limited to: copyrighted material (unless expressly authorized by the copyright holder), licensed material, defamatory information, and threatening or obscene material.
- Intentional or unintentional use of computing resources to access or process, proxy sites, pornographic material, explicit text or files, or files dangerous to the integrity of the network is strictly prohibited.
- Software and/or services may not be installed or downloaded on school devices without prior approval of the Superintendent or designee.
- Students, their parents or guardians, may be held personally and financially responsible for malicious or intentional damage done to network software, data, user accounts, or hardware.
- Files stored on district-managed networks are the property of the school district and, as such, may be inspected at any time and should not be considered private.
- Materials published for electronic publication must be for educational purposes. District and School administrators, teachers and staff may monitor these materials to ensure compliance with content standards.

SCHOOL BOARD POLICY VIOLATIONS:

District administration and your school principal reserve the right to refuse access to the Internet to anyone found to have violated any portion of the School Board's Network Acceptable Use policy. The School Board's Student Network and Internet Acceptable Use & Safety Policy 7540.03 may be accessed at <http://www.neola.com/miamidade-fl/search/policies/po7540.03.htm>. Students who violate this Policy may be subject to disciplinary action, including temporary or permanent ban on computer or Internet use, suspension or expulsion, possible criminal prosecution and/or legal action.

STUDENT AND PARENT/GUARDIAN ACKNOWLEDGEMENT:

- I have reviewed and familiarized myself with the School Board's *Student Responsible Use of Technology, Social Media, and District Network Systems Policy* 7540.03.
- I agree to comply with the School Board's *Student Responsible Use of Technology, Social Media, and District Network Systems Policy* 7540.03., and to follow the above listed "Responsible Use" guidelines, while using District computer equipment and connecting to the District's network and online systems.

• I understand, accept, and agree that the purpose of the Miami-Dade County school district's computer and network system is educational and any other uses are prohibited and inappropriate.

• I understand and agree that use of the Miami-Dade County school district network is a privilege and not a right.

• I understand that violation of School Board Policy 7540.03 may result in disciplinary action, up to and including, termination of network privileges, expulsion, civil or criminal prosecution.

Student Name:

Student's Signature:

Student's Grade:

Parent/Guardian's Name:

Parent/Guardian's Signature:

Date:
